

TRI-CITY PUBLIC LIBRARY DISTRICT BOARD MEETING

Tuesday, November 19, 2024

The meeting was called to order at 7:00 pm by President Leanne Haage. Present were Leanne Haage-President, John Coss-Vice President, Paula Riser-Secretary, Kristy Garrison-Treasurer, Deanna Marvin-trustee, Deana Elmore-trustee.

Pledge of Allegiance

Recognition of Visitors- Vanessa Robnett

Approval of Agenda- Kristy motioned to approve the agenda, Paula seconded. Motion passed.

Approval of minutes from October 15, 2024 Board Meeting- John motioned to approve the minutes, Deanna seconded. Motion passed.

Treasurer's Report/Reading of Bills for Approval- Paula motioned to approve the Treasurer's report and bills as presented, Deanna seconded. Roll call vote was John-yes, Deana-yes, Paula-yes, Kristy-yes, Deanna-yes, Leanne-yes; motion passed.

Correspondence and Communications- None

Committee Reports-

- A. **Fundraising-** Paint night raised \$200 and the bazaar raffle raised \$111. Trivia night in March 2025 is the next fundraising event. Planning will start in January.
- B. **Personnel-** Review of Calla's probationary evaluation; Vanessa, our new Library Assistant, came to introduce herself to the Board and answer questions.
- C. **Technology-** None
- D. **Building and Grounds-** The outside lights are fixed; waiting for indoor lights to be fixed; the front door still needs fixed.
- E. **Program Planning-** Several craft projects coming up in December that will be directed by Calla and for different ages.

Library Director's Report- Numbers handout; Chet asked about closing the Library on the Friday after Thanksgiving, it was decided to stay open with normal hours. Library hours on Christmas Eve will be 11am to 3pm and closed Christmas Day; New Year's Eve hours will be 11am to 3pm and closed New Year's Day.

Old Business- Deanna motioned to approve the revisions/changes to the Handbook and approve the updated version, John seconded. Motion passed.

New Business- (a) Paula motioned to approve the updated Library Policies, Kristy seconded. Motion passed. (b) Reviewed Chapters 12 and 13 of the Standards for IL Public Libraries (c) January 25, 2025 from 9am to noon was the date selected for the next Board retreat.

Adjournment- John made a motion to adjourn the meeting; John seconded. Motion passed. The meeting was adjourned at 8:26 pm.