



**TRI-CITY PUBLIC LIBRARY DISTRICT
BOARD MEETING
AGENDA**

Tuesday, March 24th, 2026 | 7:00 pm

I. Call to order/Roll Call/ Recognition of Visitors

II. Pledge of Allegiance

III. Approval of Minutes

- a. February 17th, 2026 Board Meeting Minutes

IV. Consent Agenda

V. Treasurer's Report

- a. Financial Reports

VI. Committee Reports

- a. Fundraising Committee

VII. New Business

- a. Statements of Economic Interest
- b. FOIA Officer Designation
- c. IMRF Team Member Designation

VIII. Unfinished Business

- a. Employee Handbook – PTO Updates
- b. USPS Mailbox Inquiry
- c. Open Trustee Seat

IX. Library Administrator's Report

- a. Hiring of New Library Assistant
- b. Memorial Wellness Kits
- c. Building Updates
- d. Monthly Statistics

X. Public Comment

VI. Adjournment

Next meeting is April 21st, 2026



Days and Dates to Remember

April 20th, 2026: *Last day (10 days prior to passage) for corporate authorities to make municipal budget available for public inspection. (65 ILCS 5/8-2-9.9). Not less than one week after the budget is made available for public inspection, a public hearing must be held on that budget. Notice of the public hearing must be published at least one week prior to the hearing.

April 30th, 2026: *Last day for corporate authorities to pass an annual budget in lieu of appropriation ordinance. (65 ILCS 5/8-2-9.9; see 65 ILCS 6/8-2-9 for reference to appropriation ordinance).

Last day for filing Statement of Economic Interests (elected officials, head librarians, and other department heads of a unit of local government must file with the County Clerk of the County in which the principal office is located.) (5 ILCS 420/4A-1010 and 420/4A-105).

*End of fiscal year for most municipal libraries.

May 1st, 2026: *Beginning of fiscal year for most municipal libraries.

Schedule of regular Library Board of Trustees' meeting dates, including the time and location, must be prepared and made available to public (unless this information has already been provided on a calendar year basis). (5 ILCS 120/2.02)

May 30th, 2026: Last day (within 60 days of election or appointment) for organization meeting of Library Board, election of officers, and taking oaths. (75 ILCS 5/4-6). *The actual date is 5/31 which is a Saturday, erring on the side of caution, 5/30 should be utilized.*